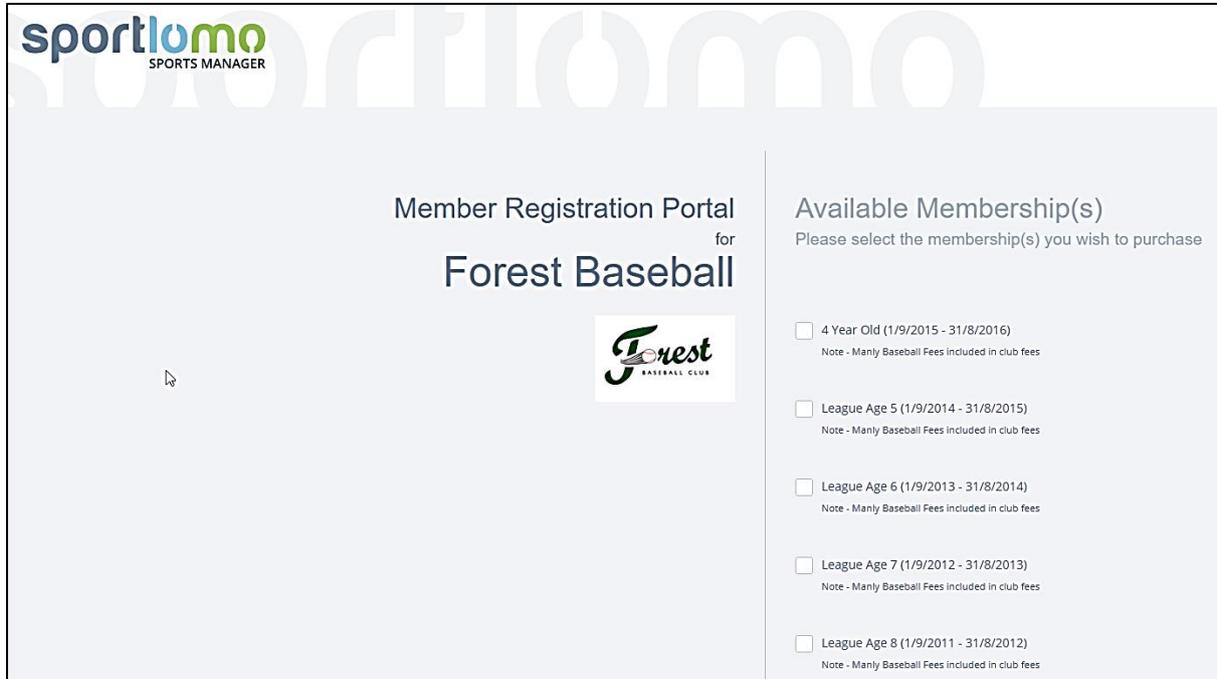


## Step 1:

Go to the Baseball NSW Registration site for Forest Baseball

<https://reg.sportlomo.com/club/baseballaustralia/baseballnsw/bnswmwdba/forestbaseball>

You should land on a page like this:



The screenshot shows the 'Member Registration Portal for Forest Baseball' on the Sportlomo Sports Manager website. The page features the club's logo and a list of available membership options under the heading 'Available Membership(s)'. The options listed are:

- 4 Year Old (1/9/2015 - 31/8/2016)  
Note - Manly Baseball Fees included in club fees
- League Age 5 (1/9/2014 - 31/8/2015)  
Note - Manly Baseball Fees included in club fees
- League Age 6 (1/9/2013 - 31/8/2014)  
Note - Manly Baseball Fees included in club fees
- League Age 7 (1/9/2012 - 31/8/2013)  
Note - Manly Baseball Fees included in club fees
- League Age 8 (1/9/2011 - 31/8/2012)  
Note - Manly Baseball Fees included in club fees

Scroll down until you see these two options.



The close-up shows two membership options with checkboxes:

- Under 18 (1/9/2002 - 31/8/2003)**  
Note - Manly Baseball Fees included in club fees
- Adult Seniors (Summer)**  
Ages 16 years and over

## Step 2:

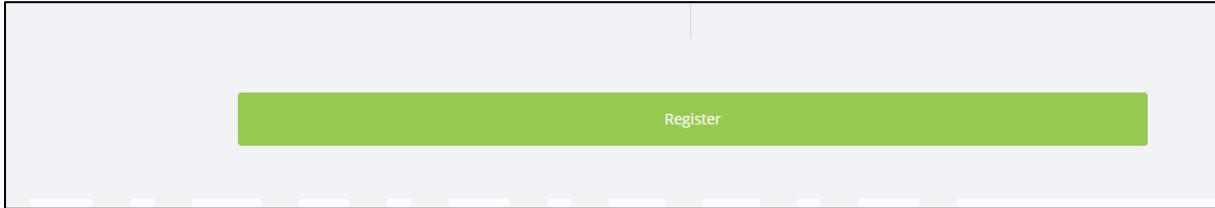
Choose Adult Seniors (Summer) unless you are under 18 and as such choose the Under 18 option.

*Note – you can choose more than one option if registering more than one person at once.*

# Senior Registration instructions

### Step 3:

When ready click on Register button at bottom of screen.



### Step 4:

If your first time on this site, you will now need to create an account. Once you create an account a confirmation email will be sent to your chosen email address. You will need to open your email and activate your membership. Then you can then log onto the registration system.

If you already have a SportsLoMo account, log in with your log on credentials.

You need to login or create a SportLoMo account to continue registration with Forest Baseball

Create Account	Login
<p>please create a Sportlomo User Account</p>	<p>please login if you have Sportlomo User Account</p>
<input type="text"/> email address	<input type="text"/> email address
<input type="text"/> confirm email address	<input type="text"/> password
<input type="text"/> password	<a href="#">forgot password</a>
<input type="text"/> confirm password	<input type="button" value="Login"/>
<input type="text"/> first name	
<input type="text"/> last name	
<input type="text"/> language	
<input type="checkbox"/> <a href="#">terms and conditions</a> accept terms and conditions	
<input type="button" value="Register"/>	

# Senior Registration instructions

## Step 5:

Once logged in you will see a screen similar to the below. Ensure the selections are correct or modify the quantity accordingly. When ready click on 'Continue'.

Name	Price	Quantity	Total (AUD)
4 Year Old (1/9/2015 - 31/8/2016)	144.63	<input type="text"/>	0.00
League Age 5 (1/9/2014 - 31/8/2015)	144.63	<input type="text"/>	0.00
League Age 6 (1/9/2013 - 31/8/2014)	144.63	<input type="text"/>	0.00
League Age 7 (1/9/2012 - 31/8/2013)	168.85	<input type="text"/>	0.00
League Age 8 (1/9/2011 - 31/8/2012)	168.85	<input type="text"/>	0.00
League Age 9 (1/9/2010 - 31/8/2011)	173.70	<input type="text"/>	0.00
League Age 10 (1/9/2009 - 31/8/2010)	212.47	<input type="text"/>	0.00
League Age 11 (1/9/2008 - 31/8/2009)	212.47	<input type="text"/>	0.00
League Age 12 (1/9/2007 - 31/8/2008)	212.47	<input type="text"/>	0.00
League Age 13 (1/9/2006 - 31/8/2007)	222.15	<input type="text"/>	0.00
League Age 14 (1/9/2005 - 31/8/2006)	222.15	<input type="text"/>	0.00
League Age 15 (1/9/2004 - 31/8/2005)	222.15	<input type="text"/>	0.00
League Age 16 (1/9/2003 - 31/8/2004)	222.15	<input type="text"/>	0.00
Under 18 (1/9/2002 - 31/8/2003)	222.15	<input type="text"/>	0.00
Adult Seniors (Summer)	275.45	<input type="text" value="1"/>	275.45
<b>Total Cost (Ex Fees)</b>			<b>275.45</b>

[Continue](#)

*Note – the price displayed is pre-credit card and site transaction fee being added. Once added the amount will align to that advised by Forest Baseball for registration fees for the given age division.*

## Step 6:

The below screen should open for your chosen age group. Bolded fields are mandatory.

*Note – The Under 18 form is slightly different as has Parent fields as well.*

Member Registration

[Enter your details](#) [←Back](#)

---

Adult Seniors (Summer)

Personal Data

**Member First Name**

**Member Last Name**

DOB

Gender

Mobile

## Step 7:

The drop-down questions will have a number of options for you to choose.

**How did you find out about Forest Baseball Club**

Returning Player (Returning player) ▾

Returning Player (Returning player)

Website (Website)

Facebook (Facebook)

From another player (From another player)

Outdoor banners (Outdoor banners)

My kids play (With Forest)

Played Juniors (With Forest)

Other (Other)

*Note: this is important information to allow the club to determine which marketing channels are most effective in attracting new players.*

If you select 'Other' for any question then we please request you provide further explanation in the free text field that follows.

**How did you find out about Forest Baseball Club**

Other (Other) ▾

If "other" please provide details

## Step 8:

Please read and accept both Forest and Baseball Australia's terms and conditions.

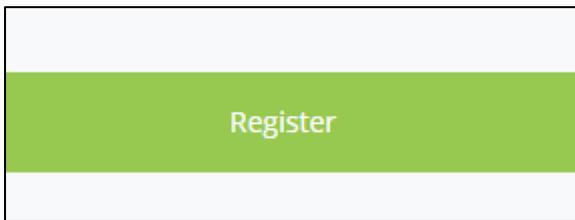
Waiver

Accept Forest Baseball conditions [View](#)

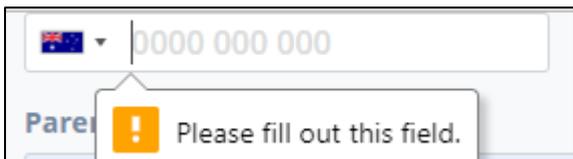
Accept Baseball Australia: Terms & Conditions [View](#)

### Step 9:

When completed the process, click 'Register'.



Note: if any mandatory fields are not completed you will be advised.



### Step 10:

Payment screen now appears.

**Payment Summary**

Item	Quantity	Price
League Age 10 (1/9/2009 - 31/8/2010)	1	212.47
Total		212.47
Additional Fees		0.00
Total (Ex Card Fees)		212.47
Card Fees		7.53
Discount Code <input type="text"/>		<input type="button" value="Apply"/>
<b>Total to Pay</b>		<b>220.00</b>

**Payment Breakdown**

Association	Category	Price	Additional Fees	Discount	Amount Due
Baseball Australia	League Age 10 (BNSW - Summer)	45.00	0.00		<b>45.00</b>
Baseball NSW	League Age 10 (Summer)	60.00	0.00		<b>60.00</b>
BNSW MWDBA	League Age 10 (Summer)	0.00	0.00		<b>0.00</b>
Forest Baseball	League Age 10 (Summer)	107.47	0.00		<b>107.47</b>

**Card Details**

You will have an opportunity to review and confirm your payment before payment is taken.  
Your payment will be processed using Paysafe, one of the world's leading Payment Processors. No financial information is disclosed to SportLomo or your Club.

Powered by **stripe**

Card Number

Expiry

CVV

What is my CVV code?

- Please note that the Manly-Warringah District Baseball Association (MWDBA) fee is included within the Forest Baseball fee (which is why the BNSW MWDBA line item is \$0).

<b>BNSW MWDBA</b>	League Age 10 (Summer)	0.00	0.00	<b>0.00</b>
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- The 'Total to Pay' amount is what would have been advised by Forest re: the registration fee (inclusive of credit card fees etc).

Note – Forest baseball Club fees have not increased from last season.

## Senior Registration instructions

Fill in Credit Card details and then click “Continue”.

### Card Details

You will have an opportunity to review and confirm your payment before payment is taken.  
Your payment will be processed using Payscale, one of the world's leading Payment Processors. No financial information is disclosed to SportLomo or your Club.

Powered by **stripe**

Card Number

Expiry

CVV

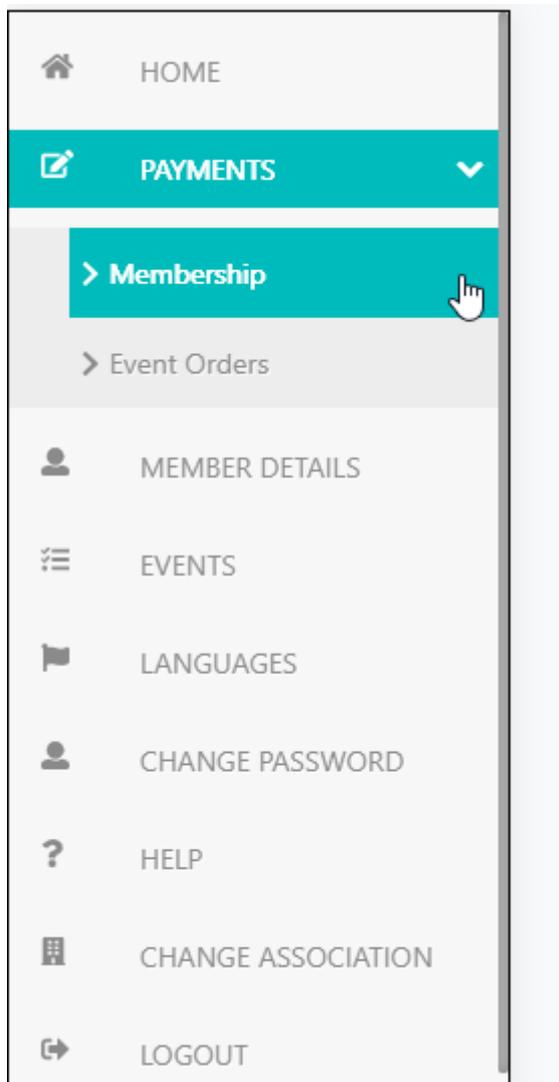
What is my CVV code?

[Continue](#)

- A final confirmation screen will now appear. If ready click “*Make Payment*”.
- You should then see a “Payment Success” screen with all details and you will receive an email as well confirming successful registration.

**Congratulations and welcome to an exciting season of baseball with Forest!**

**Final note** - If you need to cancel or edit your order, click on the menu on the left-hand side and follow the prompts.



If you have any issues or questions registering, then please reach out to Dave at [registrar@forestbaseball.com.au](mailto:registrar@forestbaseball.com.au)